



## **Conflict Resolution Procedure**

When a parent at Florida International Academy has a conflict to be resolved, the following procedure shall be followed:

- A. First contact your child's teacher if the conflict is a student or a classroom issue. If satisfaction is not reached, please contact the personnel accordingly:
  1. Mr. Joe Jackson, Assistant Principal, regarding discipline for school and transportation concerns at [jjackson@dadeschools.net](mailto:jjackson@dadeschools.net) or call 305-685-8190
  2. Dr. Leroy Wright, Dean of Student Affairs, regarding discipline for academic concern at [lwright@dadeschools.net](mailto:lwright@dadeschools.net) or call 305-685-5190
  3. or all concerns that are not resolved through the Operations Manager and Instructional Dean, please contact the Principal, Mrs. Sonia Mitchell at [smitchell@dadeschools.net](mailto:smitchell@dadeschools.net) or call 305-685-5190
  4. If the conflict is still not resolved, contact the conflict resolution board member, Mr. Donnie Alexander, Vice Chairperson at [donnie\\_alexander@bellsouth.net](mailto:donnie_alexander@bellsouth.net) or call 305-778-3182
  
- B. In the event that there is not a resolve kindly request a board hearing through the school's main office to be placed on the agenda for a formal board hearing.